THE COTTON CORPORATION OF INDIA LTD.

(A Government of India Undertaking) (Ministry of Textiles)

Branch Office, 3rd Floor, W.B. Plaza,
New Cotton Market, Hubli – 580029, Karnataka.
Ph: 0836 – 2356353 / 354 / 355 / 357, Fax: 0836 - 2251960
Email: hubli@cotcorp.com, Website: www.cotcorp.org.in

Ref: CCI/HBL/ADMIN/TENDERS(Taxi)/2018-19/ Date: 11.10.2018

TENDER NOTICE

Sealed tenders are invited for Hiring of the following vehicles from the reputed Travel Agencies of Hubli from 25.10.2018 to 24.10.2019.

Sl.No.	Type of Vehicles		
1	Tata Indica / Indigo / Vista	A/C	Non A/c
2	Tata Manza / Qualis / Tavera	A/C	Non A/c
3	Toyota Innova / Crysta	A/C	Non A/c
4	Maruthi Swift / Swift Desire / Toyota Etios	A/C	Non A/c
5	Skoda / Corolla / Camry	A/C	Non A/c

All the interested parties are requested to send their quotations for the above items in sealed envelope superscribed as **"Tender for Hiring of Vehicles"** should reach on or before 24.10.2018 upto 2.30 PM at the above address along with EMD of Rs. 5000/- (Rupees Five Thousand Only) through DD / Pay order in favour of "The Cotton Corporation of India Limited," Payable at Hubli which will be opened on same day at 03.00 PM in the presence of tenderers who wish to remain present. Rate include Rent per day, Kilometer wise, Night Halt, Driver Batta etc. The detailed tender form, terms and conditions can be downloaded from **www.cotcorp.org.in** & **www.eprocure.gov.in** websites and the same may be obtained from this office on any working day during working hours upto 24.10.2018 2.00 PM. The corporation reserves its right to accept or reject any tender without assigning any reason thereof.

Branch Manager

TENDER FOR HIRING OF TAXI SERVICE FOR 2018-19

Last date for issue of tender form	24.10.2018 2.00 pm
Last date for submission	24.10.2018 02.30 pm
Date of opening of Tender	24.10.2018 03.00 pm

BID – I
(TECHNICAL BID)

1	Whether the vendor have an office in Hubli (Please mention - Yes or No)		
2	Name of the Organization / Firm		
	Whether Proprietorship, Partnership firm, or Company (Please enclose self-certified copies of documents, proof as such certificate of incorporation, Partnership deed etc.)		
3	Name of the Proprietor		
4	Contact Person		
5	Address of office at Hubli with Telephone / Mobile Nos, Fax Nos & Email ID		
9	Whether the Earnest Money Deposit for an amount of Rs. 5,000/- (Rupees Five thousand only) has been submitted along with this Technical Bid by way of Demand Draft or Pay Order in favour of The Cotton Corporation of India Ltd., Payable at Hubli. If yes, please mention the details:		
	Bank's Name	Draft / Pay order No. : Date	Amount in Rs.
10	PAN No (Attach self-attested copy)		
11	GST Registration Number (Attach self-attested copy)		

Signature of the Tenderer

Name of the Tenderer

Address & Seal

Telephone / Mobile No.

TENDER FOR HIRING OF TAXI SERVICES FOR 2018 -19
TERMS AND CONDITIONS

1. Tender is invited from Taxi / Travel agencies having office in Hubli only

2. The tenderer (taxi/travel agency) shall be informed in advance regarding the requirement of the taxies by the office and tenderer must ensure that the taxi must reach to the concerned Officer / Guest at pre decided date and time.

3. It must be ensured by the tenderer that the taxi being provided for the services should be well in good condition and model of the taxi should not be older than 2014-15 and taxi being sent should be thoroughly checked for oil, water, air etc.

4. The tenderer must enclose EMD of Rs.5000/- by way of Demand Draft / Pay Order favoring The Cotton Corporation of India Ltd. Payable at Hubli (interest free deposit). The tenders without EMD are liable to be rejected. The EMD shall be released after successful completion of the period.

5. The tenderer must ensure that the Driver being sent along with taxi should hold a valid driving license and should be well mannered. Any incidences of misbehavior shall result into immediate termination of contract and EMD shall be forfeited.

6. It must be ensured by the tenderer that the bill for the taxi provided should be submitted within 7 days from the date of journey when the payment shall be made within 7 working days from the date of submission of the bills after deduction of necessary TDS as per Income Tax Act.

7. The tenderer must also ensure that the driver trip sheet must be enclosed along with the bill specifying starting Kms / date & time, closing Kms / date & time along with name and signature of the officials / guest of the Corporation that utilized the taxi.

8. During the journey, the tenderer must ensure that paying of the Toll fee / parking charges, etc. and at the time of submission of the bills all the slips must be enclosed along with bill and payment shall be made accordingly. **Overtime Charges etc will not be paid by the Corporation.**

9. The tenderer must quote the rate per kilometer inclusive of all taxes etc.

10. It must be also ensured that at the time of booking the taxi, the mode of use i.e. A/C or Non-A/C must be ensured by the tenderers and the same may also be mentioned in the driver slip as well as the bill should be raised accordingly as per rates mentioned in Financial Bid II.

11. The quoted rates shall be valid for a period of one year and could be extended till the finalization of next tender and the Corporation shall not consider any hike in the quoted rates due to hike in petrol / diesel rates during the tender period.

12. As per the requirement of the Corporation, the tenderer would also have to supply more than one taxi on the same day.

13. Tenderer must ensure that all the taxies being provided on rent to the Corporation should hold a valid R.C. book / Smart Card, proper Insurance should be covered and PUC Certificate should be present with the Driver in Taxi.

14. For any delay / damages incurred to the Corporation by the tenderer, the tenderer shall be liable to pay the damages / losses.

15. Travel / Taxi Agent shall be engaged subject to their satisfactory performance. If their performance not found satisfactory the contract will be cancelled along with forfeiture of EMD.

16. The work could be allotted to more than one tenderer depending upon lowest rates quoted by them for a particular category of Taxi.

17. The tender should be signed by the person having necessary authorization. All the documents must have seal and should be signed by the tenderer.

19. Tenders containing false, incomplete and / or inadequate information are liable to be rejected.

20. The Financial Bid II shall be opened for those tenderers who successfully qualify in Technical Bid I.

21. Tenderer should submit the tender to THE BRANCH MANAGER, THE COTTON CORPORATION OF INDIA LTD., 3rd Floor, W.B. Plaza, New Cotton Market, Hubli – 580029 on or before due date and time, as under:

- **Envelope A** : Sealed Envelope "A" marked as **"Bid - I (Technical Bid)"** on the envelope should contain Technical Bid, Singned copy of Terms & Conditons and DD / Pay order towards EMD.
- **Envelope B** : Sealed Envelope "B" marked as **"Bid - II (Financial Bid)"** on the envelope should contain Financial Bid (Price Quotations).
- **Envelope C** : Sealed Envelope "C" should contain Envelope "A" and Envelope "B" duly superscribing **"TENDER FOR HIRING OF TAXI SERVICE"**

  Note : Each envelope should contain the name and address of the Vendor.

22. The Corporation reserves the right to accept or reject any / all tender partially or fully without assigning any reason thereof.

23. If any dispute arises, the same shall be subject to the jurisdiction of Hubli only.

24. Final decision will be solely at the discretion of the Corporation. The Corporation reserves its right to accept or reject any tender or part of tender without assigning any reason thereof.

THE PERIOD OF AMC FROM 01.11.2018 TO 31.10.2019.

I / We do hereby agree to abide by the above Terms & Conditions of the Tender.

Signature of the Tenderer

Name of the Tenderer

Address & Seal

Telephone / Mobile No's:

TENDER FOR HIRING OF TAXI SERVICE FOR 2018-19

BID – II
(FINANCIAL BID)

S. No	Type of Vehicles		Upto 200 Kms		Above 200 kms	Driver Batta
			Rent	Mil. kms	Rate. Per 01km (in Rupees)	
1	Tata Indica / Indigo / Vista	A/C				
		N A/C				
2	Tata Manaza / Qualis / Tavera / Trax	A/C				
		N A/C				
3	Toyota Innova / Crysta	A/C				
		N A/C				
4	Maruthi Swift / Swift Desire / Toyota Etios	A/C				
		N A/C				
5	Skoda / Corolla / Camry	A/C				
		N A/C				

- Rates quoted including of all taxes. The price quoted should be Rent per day, Night Halt, Kilometer wise, Driver Batta for A/c & Non A/c separately.

Signature of the Tenderer

Name of the Tenderer

Address & Seal

Telephone / Mobile No's: